

## **COMPLIANCE OFFICER (Johannesburg)**

with effect from 1 August 2018

Position	Compliance Officer (Category I)	
Region	Johannesburg	
Reporting to	Assistant Regional Manager, Johannesburg	
Position Summary	To effectively deliver a quality compliance and risk management service to our clients at a regional level Adherence to the compliance requirements as dictated by the FSCA (FSB).	
Employee's Compliance Duty	<ul> <li>Outsourced compliance function delivered to financial services clients</li> <li>Must be approved by the FSCA for Category I</li> <li>Fulfil compliance function required in terms of FAIS, FICA and other applicable legislation and business requirements</li> <li>Establish a culture of compliance and provide a compliance risk framework to clients</li> <li>Assist clients to achieve the TCF outcomes</li> </ul>	
Employee's Quality of Work	<ul> <li>Perform all functions to the standard and deadlines set by Management</li> <li>Provide clients with high quality, personalised and substantive reports</li> <li>Include clients in compliance processes and provide post monitoring feedback</li> <li>Maintain records as required by the business</li> <li>Display behaviour and attitudes which positively contributes to the well-being and development of the regional team, the company and its clients</li> <li>Sourcing and signing up of new clients</li> </ul>	

**Role Qualifications and Competencies** 

Qualifications, Work Experience and Skills	<ul> <li>A Legal or Accounting degree</li> <li>A FSCA (FSB) recognised qualification</li> <li>Registered Category I Compliance Officer with the FSCA</li> <li>Minimum 3 years' experience in compliance or risk management within the financial services industry</li> <li>A good working knowledge of compliance legislation viz FAIS and FICA</li> <li>Understanding and knowledge of risk management principles.</li> </ul>	
	principles.  • Exceptional verbal and written communication skills	
	Work under pressure, independently and as part of a team     Proficient presentation skills	
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Address your CV to	Altus Mouton, Assistant Regional Manager, Johannesburg	
In the Subject Line write this	Compliance Officer position in Johannesburg	
Email your CV to	vacancy@masthead.co.za	
Cut-off date for this Vacancy is	27 July 2018	
Should you do not hear from us within 14 days from the cut-off date, kindly consider your application as being unsuccessful.		